



श्री वेङ्कटेश्वर कङ्गाल  
श्री वेङ्कटेश्वर महाविद्यालय  
Sri Venkateswara College  
(दिल्ली विश्वविद्यालय)  
University of Delhi



प्रोफेसर वज्जला रवि  
प्राचार्य  
Prof Vajala Ravi  
Principal

Ref No : SVC/Acs/2025/P/9758

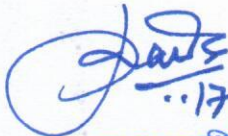
17th Februry, 2025

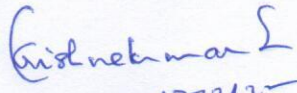
**NOTICE**

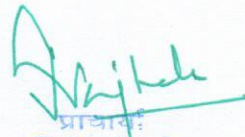
This is for information and necessary action by all concerned that all bills must reach to the office of the Section Officer (Accounts) by **11th March, 2025** without fail. Please note that the **Bills received after 11th March, 2024 will not be processed for payment in the financial year 2024-2025, as per rules.**

The **Principal Investigators (PIs) of the respective projects** should prepare the Statement of Expenditure and Utilization Certificate of every project as per the time schedule prescribed by the funding agency. The same may be sent to the accounts department within 15 days of the said date for confirmation/reconciliation for onward transmission to the funding agency, or vice-versa. The accounts of advances taken should be rendered within the period of 30 days from the date of drawing the advance(s). **It must be ensured that the bills for payment must be submitted within the duration of the project.**

Active cooperation of one and all, in this regard, shall highly be appreciated.

  
17/02/2025  
अनुभाग अधिकारी (लेखा)  
Section Officer (Accounts)  
श्री वेङ्कटेश्वर महाविद्यालय  
Sri Venkateswara College  
दिल्ली विश्वविद्यालय / University of Delhi  
धौला कुआँ, नई दिल्ली / Dhaula Kuan, New Delhi-21

  
BURSAR  
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Dhaulta Kuan, New Delhi-110021

  
प्राचार्य  
Principal  
श्री वेङ्कटेश्वर महाविद्यालय  
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धौला कुआँ, नई दिल्ली / Dhaulta Kuan, New Delhi-21

Copy forwarded for information and necessary action to the Teacher-in-Charge/Coordinators of the respective departments, Administrative Officer, Section Officers (Accounts & Administration), Principal's Office, Dealing Assistants (Accounts, Administration & Establishment), Hostel, Library, All concerned, College Notice Board, College Website; and File.